



# BENWICK PARISH COUNCIL

1, HOLBROW COURT, WARBOYS, HUNTINGDON,  
PE28 2WF

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Clerk: Mr. R ROBINSON

To Members of the Council

3<sup>rd</sup> August 2022

You are hereby summoned to attend a meeting of Benwick Parish Council for the purpose of transacting the following business.

On Monday 8<sup>th</sup> August 2022 at 7.30 p.m.

At the village hall (Church Annex) in Benwick. Members of the public and press are welcome to attend.

Please do NOT attend if you or a close contact has or has recently had a cough, high temperature or loss of sense of taste or smell or a positive COVID test result. Please bring a face covering and wear it if you are comfortable doing so for the good of others. Temperatures may be taken before entering the meeting. Social distancing will be adhered to within the meeting hall. These measures are in compliance with health and safety legislation.

Yours truly

Mr R Robinson  
Clerk/Proper Officer

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All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.  
A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

## PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.

079/22-23	<b>Apologies for absence</b>	
080/22-23	<b>Declarations of Interest</b> <b>Councillors to declare any interests in respect of any item to be discussed at this meeting:-</b> a) Disclosable Pecuniary Interest b) Non-Pecuniary Interest c) Sensitive Pecuniary Interest	
081/22-23	<b>PUBLIC TIME</b>	
082/22-23	<b>Confirmation of Minutes</b> To sign and approve the Minutes of the Annual Council Meeting held on 4 <sup>th</sup> July 2022	
083/22-23	<b>Matters Arising</b>	
084/22-23	<b>The Pound</b> to discuss and agree any actions	
085/22-23	<b>County &amp; District Councillors Reports</b> Reports from County and District Councillors	
086/22-23	<b>Council property</b> to discuss and agree any actions	
087/22-23	<b>Defibrillators</b> to discuss and agree any actions in relation to defibrillators. Clerk has applied to Burnt House Farm Fund.	
088/22-23	<b>Verges contract</b> to discuss and agree any actions. Mr Oliver has requested £10 more per quarter to cover increased fuel costs.	
089/22-23	<b>Biodiversity &amp; habitat initiatives</b> to discuss and agree any actions on this	
090/22-23	<b>Police Report</b> to discuss and agree actions in relation to meeting attended by Cllr Chapman	
091/22-23	<b>Dog fouling</b> to discuss and agree on the new proposed sitings for dog litter bins, which are proposed by FDC to be one free-standing dual-purpose bin and one bin attached to a traffic sign at the same cost as agreed last month of £166.40 x2 = £332.80	
092/22-23	<b>Jubilee Mugs</b> Cllr Chapman reported a shortfall of 6 mugs, however on requesting these they have said that they cannot send 6 mugs but are willing to give a refund of the cost of 6 mugs. To discuss and agree any actions.	

<b>093/22-23</b>	<b>Old pictures and key</b> - to discuss and agree any actions			
<b>094/22-23</b>	<b>Income &amp; Expenditure</b> a) Members to consider and approve the following accounts			
	Npower	Electricity June by DD (inc. VAT)	£80.56	
		<b>Sub-total pre-authorised by Council and paid during July</b>	<b>£80.56</b>	
	Npower	Electricity July DD due 17/8/2022 (inc. VAT)	£81.30	
	Five Alls (Payee Anne White)	Jubilee ice creams (inc. VAT)	£89.45	
	HHA Grounds Maintenance	July Cemetery (inc. VAT)	£365.16	
	R Robinson	Expenses and Salary	£334.37	
	Middle Level Commissioners	Drainage Rates	£127.96	
	March West & White Fen Internal	Drainage Rates	£66.26	
		<b>Subtotal to authorise for payment now</b>	<b>£983.20</b>	
		<b>TOTAL</b>	<b>£1063.76</b>	
	b) Clerk to report on the July Bank Balances and reconciliation statement			
<b>095/22-23</b>	<b>Planning a) application</b> F/YR22/0797/F Demolition of existing two storey dwelling and retention and extension of existing single storey living unit on site to form principal dwelling at 28 Doddington Road Benwick March Cambridgeshire PE15 0UT b) to discuss and agree any actions in relation to 1, High Street			
<b>096/22-23</b>	<b>Arnold-Baker/Clerk's training</b> to discuss and agree any actions re: the discounted price of £137			
<b>097/22-23</b>	<b>Correspondence</b> a) Rural Services Network, Bulletin (emailed 5/7/2022, 19/7/2022, 26/7/2022, 2/8/2022) b) FDC Press releases (emailed 30/6/2022, 14/7/2022, 25/7/2022, 26/7/2022) Member services (emailed 1/8/2022) Whittlesey neighbourhood plan (emailed 8/7/2022) Training (emailed 14/7/2022) c) CAPALC Training schedule (emailed 20/7/2022) Conference (emailed 1/6/2022) July bulletin (emailed 14/7/2022) d) NALC Chief Executive's Bulletin (emailed 8/7/2022, 15/7/2022, 22/7/2022, 29/7/2022) Newsletter (emailed 6/7/2022, 27/7/2022, 3/8/2022) Events (emailed 12/7/2022, 2/8/2022) e) Highways - TMC Incident Report June (email 7/7/2022) Works programmes (emailed 12/7/2022, 26/7/2022, 29/7/2022) Events (emailed 6/7/2022, 1/8/2022) Road safety (emailed 12/7/2022) f) CAPASP newsletter (emailed 7/7/2022) warning (emailed 12/7/2022, 18/7/2022, 20/7/2022, 25/7/2022, 2/8/2022) g) Public Sector Executive – Electric vehicle infrastructure (emailed 29/7/2022) h) CCC – Cambridgeshire matters (emailed 28/7/2022) i) 2020 productions – arts award festival (emailed 4/7/2022) j) A local resident – speeding on Lilyholt Rd (emailed 20/7/2022) k) Cambs & P'bro Combined Authority – update (emailed 1/8/2022) l) CPRE – flood risk to farmland (emailed 20/7/2022)			
<b>098/22-23</b>	<b>Agenda Items/Next Meeting</b> - to discuss and agree the format and date of the next Parish Council Meeting proposed to be Monday 5 <sup>th</sup> September 2022. Items to be included on Agenda should be with the Clerk by Monday 29 <sup>th</sup> August 2022			
<b>099/22-23</b>	<b>Motion to exclude the Press and Public</b>			
<b>100/22-23</b>	<b>Clerk's Appraisal</b> to discuss and agree on the Clerk's Annual Appraisal and any actions relating to the employment of the Clerk			